

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session
Monday, March 03, 2025

Approved Minutes

The Work Session of the Board of Education was called to order by Board Vice President Linda Baker at 6:00 PM.

Present: Amanda Allen, Julia Awe, Linda Baker, Nichole Cover, Ross Daniels, Melissa Patch

Absent: Erin Nowak

Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Brian Leonard, John Londono, Mandi Zaborowski, Kelly Bennett, Amanda Fahnestock

Pledge of Allegiance: Vice President Baker led the Board in the Pledge of Allegiance

Approval of the Agenda: Motion by Member Awe, with support from Member Cover, to approve the agenda as presented. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch

Absent: Nowak

Public Comment: Public Comment was offered.

Discussions/
Presentations: **2024-2025 Food Services Budget Amendment**

Mandi Zaborowski, Director of Finance & Business, provided the Board with a review of the 2024-2025 Food Services Budget Amendment. Board comments and questions were received.

SCRIPT Program

Jen Graber, Director of Curriculum & Instruction provided the Board with a review of the SCRIPT Program, a new grant funded program designed to develop teachers' understanding of computational thinking strategies in all content areas including computer science. Board comments and questions were received.

Technology Department Update & E-Rate Proposal (Category 1 & 2)

John Londono, Director of Technology, provided the Board with an update of his department which included the primary focus of the department which are to empower students with opportunities to explore, innovate, and lead through Technology, and building a robust, secure, and scalable technology infrastructure that ensures data integrity, fosters seamless learning, and prioritizes the safety of all stakeholders in K-12 education. Board comments and questions were received.

John also provided the Board with a brief overview of what E-Rate is; it is a Universal Service Fund program designed to help public schools and libraries gain access to affordable telecommunication services and high-speed Internet access. Up for approval this evening are proposals for E-Rate Category 1 & 2. Category 1 will provide the basic conduit access to the internet, usually all connections before entry to the building, for the Central Office and Maintenance building. Category 2 will provide the basic conduit access to the internet, usually all connections in the building & hardware, for Andrews, Hoppin Norton & Park Elementaries. Board comments and questions were received.

Facilities & Operations Department Update

Brian Leonard, Director of Facilities & Operations, provided the Board with an update on his department; this included Bond work, transportation and the usage of the FMX system to track facilities and maintenance requests throughout the District. Board comments and questions were received.

2024-2025 Food
Services Budget
Amendment:

Motion by Member Daniels, with support from Member Cover, to approve the 2024-2025 Food Services Budget Amendment as presented. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch
Absent: Nowak

E-Rate Proposal
Category 1:

Motion by Member Awe, with support from Member Cover, to approve the CAT 1 Bid Recommendation for Protech for the full amount of \$46,853.00 for connectivity Fiber Infrastructure to the Central Office and Maintenance buildings. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch
Absent: Nowak

E-Rate Proposal
Category 2:

Motion by Member Cover, with support from Member Daniels, to approve the CAT 2 Bid Recommendation for Moss for the full amount of \$220,007.19 for Network Infrastructure at Andrews, Ruth Hoppin, Norton, and Park Elementaries. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch
Absent: Nowak

Board Calendar:

Vice President Baker reviewed upcoming events with the Board.

Board Comment:

Board comment was offered and received.

Closed Session:

Motion by Member Awe, with support from Member Daniels, to move into Closed Session as permitted under Section 8(c) of the Open Meetings for the purpose of strategy and negotiation sessions connected with a collective bargaining agreement. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch
Absent: Nowak

The Board adjourned to Closed Session at 7:42 PM and returned at 8:27 PM

Adjournment:

Motion by Member Awe, with support from Member Cover, to adjourn the meeting. After a roll call vote, 6-0, Vice President Baker declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Cover, Daniels, Patch
Absent: Nowak

The meeting adjourned at 8:28 PM

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session
Monday, March 03, 2025

Approved Minutes

Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary