

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Regular Meeting
Monday, December 18, 2023

Approved Minutes

The Regular Meeting of the Board of Education was called to order by President Erin Nowak at 6:00 PM.

Present: Julia Awe, Linda Baker, Melissa Bliss, Nichole Cover, Ross Daniels, Ben Karle, Erin Nowak

Absent: None

Administration Present: Nikki Nash, Nick Bryant, Melissa Frye, Jen Graber, Carrie Balk, Julie Bentley, Amanda Fahnestock, Greg Rutten, David Soderquist, Nick VanDenBrink

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance.

Approval of the Agenda: Motion by Member Baker, with support from Member Awe, to approve the agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Discussion/
Presentation: Athletics Complex Bid Award Recommendations
Chris Mankowski of Plante Moran and David Taylor of Skillman, presented the Board with an overview of the RFP process for the Athletics Complex Bid as well as their award recommendation.

Plante Moran Final 2022-2023 Audit Report
Nick Presley and Jamie Essenmacher, Partners with Plante Moran, provided the Board with an overview of the 2022-2023 Audit Findings; Board comments and questions were accepted and received.

YTD Balance Sheet
Superintendent Nash and the Board reviewed the YTD Balance Sheet for the annual budget. Board comments and questions were accepted and received.

Public Comment: Public Comment was offered.

Athletics Complex Bid Award Recommendations: Motion by Member Baker, with support by Member Cover, to approve the recommendation of the lowest responsive bid as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

2022-2023 Audit Approval: Motion by Member Awe, with support by Member Cover, to accept the final 2022-2023 Audit Report as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Resolution to Update Bank and Motion by Member Baker, with support by Member Cover, to approve the Resolution to update bank and financial institution account signatory authorization effective

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- Financial Institution Account Signatory Authorization: immediately. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
- Consent Agenda: Motion by Member Bliss, with support by Member Cover, to approve the Consent Agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
The Consent Agenda consisted of:
- Approval of the November 13, 2023 Work Session & Regular Meeting Minutes & December 4, 2023 Work Session Minutes.
 - Approval of the November 1 - November 30, 2023 Accounts Payable Check Register dated December 14, 2023 totaling \$1,993,325.55.
 - Approval of the Payroll Change Register for November dated December 14, 2023.
 - Approval of the Bond Invoice Payment Report totaling \$1,417,603.72.
 - Employee Appointments: Approval of the following new employee appointments:
 - Andrea Creager - 2nd Grade Teacher: Hoppin Elementary
 - Glen Falk - Assistant Band Teacher: TRHS & TRMS
- Closed Session: Motion by Member Awe, with support by Member Cover, to move into Closed Session as permitted under section 8(a) of the Open Meetings Act to conduct a periodic personnel evaluation.. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
The Board adjourned to Closed Session at 6:29 PM and returned at 8:26 PM
- Superintendent Evaluation: Motion by Member Awe, with support by Member Bliss, to approve the Superintendent Evaluation in which the Board of Education found Ms. Nash to be effective. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
- Board Calendar: President Nowak reviewed upcoming events with the Board.
- Board Comment: Board comment was offered and received.

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Adjournment: Motion by Member Awe, with support by Member Cover, to adjourn the meeting.
After a roll call vote, 7-0, President Nowak declared the motion as approved
unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

The meeting adjourned at 8:28 PM

Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary