



Three Rivers Community Schools  
Board of Education Organizational Meeting  
District Training Room  
Monday, January 13, 2025  
6:00 PM

Amanda Allen, Trustee  
Julia Awe, Trustee  
Linda Baker, Trustee  
Nichole Cover, Trustee

Ross Daniels, Trustee  
Erin Nowak, Trustee  
Melissa Patch, Trustee  
Nikki Nash, Superintendent

### AGENDA

1. **CALL TO ORDER:** The Superintendent, who will serve as presiding officer (Chair) until the election of the President, shall call the meeting to order.
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **REAFFIRMATION OF BOARD BYLAWS:** It is recommended that the Board reaffirm the following Board Bylaws for 2025:

0142.5 Vacancies	0165.3 Special Meetings
0144.1 Compensation	0165.4 Emergency Meetings
0152 Officers	0165.6 Cancellation
0155 Committees	0166 Agenda
0161 Parliamentary Authority	0166.1 Consent Agenda
0163 Presiding Officer	0167.1 Voting
0164.1 Regular Meetings	0167.3 Public Participation in Board Meetings
0164.2 Special Meetings	0171.1 President
0164.3 Emergency Meetings	0171.2 Vice-President
0165.1 Regular Meetings	0171.3 Secretary
0165.2 Change of Regular Meetings	0171.4 Treasure

6. **ELECTION OF OFFICERS:** The Board shall elect a President, Vice President, Secretary, and Treasurer from its members. Election of officers shall be by a majority vote of the full Board.
  - Robert's Rule of Order procedures for electing officers:
    1. The Chair must call for nominations.
    2. Nominations do not require a second.

**Our Vision:** Three Rivers Community Schools vision is to become the district of choice in St. Joseph County

**Our Mission:** The mission of Three Rivers Community Schools is to educate, motivate, and inspire all students to reach their full potential, to become successful adults and to pursue their dreams.

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3. When there are two or more nominees for the office, the motion to close nominations requires a two-thirds vote.
  4. Nominations do not have to be by office individually; a nomination can be made for a slate of officers. If there were two nominations for a slate of officers, then it would require the vote of each office individually.
7. **APPOINTMENT OF BOARD MEMBERS TO SUBCOMMITTEES:** Board Policy authorizes the President to appoint, as soon after the organizational meeting as practical, members of the Board standing committees where they shall serve a term of one year. Each Board committee shall have a chairperson who shall be appointed by the President.
- Standing Subcommittees: Curriculum, Facilities, Finance, Human Resources, Policy
  - SJCISD School Board Association: 1 Representative & 1 Alternate
  - MASB Legislative Delegates: 2 Representatives & 2 Alternates
  - MASB Labor Relations Network: Board President is assigned to this Committee.
8. **ADOPTION OF THE BOARD MEETING DATES FOR 2025:** It is recommended the Board approve the 2025 meeting schedule as presented.

Meeting Date	Meeting Type	Meeting Time
February 3, 2025	Work Session	6:00 P.M.
February 17, 2025	Regular Meeting	6:00 P.M.
March 3, 2025	Work Session	6:00 P.M.
March 17, 2025	Regular Meeting	6:00 P.M.
April 7, 2025	Work Session	6:00 P.M.
April 21, 2025	Regular Meeting	6:00 P.M.
May 5, 2025	Work Session	6:00 P.M.
May 19, 2025	Regular Meeting	6:00 P.M.
June 2, 2025	Work Session	6:00 P.M.
June 16, 2025	Budget Hearing & Regular Meeting	6:00 PM
July 14, 2025	Work Session & Regular Meeting	6:00 P.M.
August 4, 2025	Work Session	6:00 P.M.
August 18, 2025	Regular Meeting	6:00 P.M.
September 2, 2025	Work Session	6:00 P.M.
September 15, 2025	Regular Meeting	6:00 P.M.

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October 6, 2025	Work Session	6:00 P.M.
October 20, 2025	Regular Meeting	6:00 P.M.
November 3, 2025	Work Session	6:00 P.M.
November 17, 2025	Regular Meeting	6:00 P.M.
December 15, 2025	Work Session & Regular Meeting	6:00 P.M.
January 19, 2026	Organizational Meeting	6:00 P.M.

**9. DISCUSSION/PRESENTATIONS:**

- a. Board Recognition Month Presentation - Nikki Nash, Superintendent
- b. 2023-2024 Seal of Biliteracy Recipient Recognition - Lauren McDonald, ELL Coordinator
  - Joseline Leon Magno
  - Jennifer Estrella Hernandez Medina
- c. 2024 MEMSPA Regional Honors Award Recognition - David Soderquist, Hoppin Elementary Principal
- d. January Budget Update - Mandi Zaborowski, Director of Finance & Business

**10. PUBLIC COMMENT**

**11. ACTION ITEMS**

**a. Consent Agenda**

1. Approval of the December 16, 2024 Regular Meeting Minutes.
2. Approval of the Payroll Change Register for December 2024 dated January 8, 2025.
3. Approval of the December 1 - December 31, 2024 Accounts Payable Check Register dated January 8, 2025 totaling \$2,123,851.45.
4. Approval of the Bond Invoice Payment Report dated January 8, 2025 totaling \$1,728,479.21.
5. Employee Appointments: It is recommended that the Board of Education approve the following new employee appointments:
  - Mitchell Walters - Math Teacher- Split MS/HS
  - Brooke Davis - Special Education Teacher, Park Elementary
  - Lucas King - 1st Grade Teacher, Park Elementary
  - Kathleen Repp - Special Education, Andrews Elementary

**12. BOARD CALENDAR**

- Now that they have been approved, meetings for 2025 will be posted online and at the Central Office per Board Bylaws. The next scheduled meeting of the Board of Education is a Work Session on Monday, February 3, 2025.
- February 4, 2025: SJCSBA Program at Colon Community Schools (please RSVP).

**13. BOARD MEMBER COMMENT**

**14. ADJOURNMENT**

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As a community...

- ❖ We welcome a diverse range of perspectives and opinions and uphold the importance of civil debate.
- ❖ We fully support the free exchange of ideas and beliefs, as well as the expression of provocative or less popular ideas.
- ❖ We believe that only through the process of open and honest dialogue can we generate knowledge and deepen our mutual understanding.
- ❖ We believe that all members of the community have a responsibility to behave in a manner that does not harm others and shows respect for those with different opinions.
- ❖ Behavior that attacks, humiliates, belittles, or conveys personal hatred towards others diminishes our thriving and safe community environment.
- ❖ Words and actions matter.
- ❖ Everyone is asked to do their part in creating a healthy and positive community and a culture that truly values each person's uniqueness, experiences and perspectives.

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