

Three Rivers Community School District, St. Joseph County  
Minutes of the Board of Education Work Session  
Monday, June 03, 2024

Approved Minutes

The Work Session of the Board of Education was called to order by President Erin Nowak at 6:00 PM.

- Present: Julia Awe, Linda Baker, Melissa Bliss, Nichole Cover, Ross Daniels, John McDonough, Erin Nowak
- Absent: None
- Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Justin Holbrook, Brian Leonard, John Londono, Jason Bingaman, Anthony Wolbert
- Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance
- Approval of the Agenda: Motion by Member McDonough, with support from Member Cover, to approve the agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
- Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None
- Discussion/ Presentations: **TRMS 6th & 8th Grade World Strides Field Trips**
- Anthony Wolbert, TRMS Assistant Principal, provided the Board with an overview of the proposed 6th & 8th grade field trips through World Strides, which would give students the opportunity to visit Chicago and Washington D.C. World Strides provides an all-inclusive experience, including chaperones, and affords parents different financial options such as scholarships and payment plans so no student is left out. World Strides also provides several fundraising ideas which the Middle School can choose to use. This topic is up for approval this evening so that planning can begin. Board questions and comments followed.
- Armstrong Field Camera Bid**
- John Londono, Director of Technology, reviewed the Bid recommendation for the Armstrong Field Camera RFP which will be voted on this evening. Board questions and comments were answered and received.
- Public Comment: Public Comment was offered.
- Work Session: **Curriculum Committee**
- The Board of Education was presented with a Curriculum Committee Report by Jason Bingaman, Principal TRMS & Jen Graber, Director of Curriculum & Instruction. The Board had requested a summary of the Middle School/High School honors program which was switched models for the 2023-2024 School Year based on data which showed that students taking top end classes were not passing courses at a high enough rate and that requirements to get into MS classes was not accurately depicting readiness and was creating holes in learning for students. Board questions and comments followed.
- Policy Committee**
- The Board was presented with a Policy Committee report by Nikki Nash, Superintendent. Ms. Nash informed the Board that Plante Moran has suggested changing the threshold amount for capital assets from \$300 to either \$5,000 or \$10,000 in Board Policy 7455 - Accounting System for Capital Assets Update. The Board discussed which amount would be best and decided \$5,000 would be a good place to start and after a year it can be revisited to

see if the higher threshold is needed. The Board will vote on the change this evening which will then be updated in the policy.

TRMS 6th & 8th Grade World Strides Field Trips: Motion by Member McDonough, with support from Member Baker, to approve the TRMS 6th & 8th Grade World Strides Field Trips as presented.. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None

Bid Approval - Armstrong Field Camera Bid: Motion by Member Cover, with support from Member Daniels, to approve the recommendation of the responsive bid as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None

po7455 Accounting System for Capital Assets Update: Motion by Member McDonough, with support from Member Cover, to revise po7455 to change the Capital Assets' initial cost from \$300 to \$5,000 as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None

2024-2025 MHSAA Membership Resolution: Motion by Member Baker, with support from Member Daniels, to adopt the 2024-25 MHSAA Membership Resolution as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None

Board Calendar: President Nowak reviewed upcoming events with the Board.

Board Comment: Board comment was offered and received.

Adjournment: Motion by Member Baker, with support from Member Cover, to adjourn the meeting. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, McDonough, Nowak  
Absent: None

The meeting adjourned at 7:06 PM

Respectfully Submitted,

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Nichole Cover, Secretary Board of Education

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Lorie Camino, Recording Secretary