

SafeSchools Training is an online compliance system that allows school districts across the state of Michigan to easily train staff members on school-related safety issues to demonstrate state and federal compliance with safety mandates. SafeSchools courses have been authored by nationally renowned experts, and has been endorsed by a number of school boards and superintendent associations nationwide.

We would like to thank you in advance for the time and effort staff members put into this annual compliance testing requirement. These courses are designed to satisfy legal and insurance requirements relating to Department of Education regulations, school safety legislation, MIOSHA, etc. ***To meet these requirements all District employees need to complete the online training no later than October 2, 2023.*** These training courses are mandatory and the professional responsibility of every employee.

Once you receive your email notification from SafeSchools you may log in and begin your training. Training courses will be released on the following schedule:

- July 1, 2023: Administrators, Teachers, Behavior Interventionists, 12-month support staff, Athletic Coaches
- July 31, 2023: Building Secretaries
- August 21, 2023: Paraprofessionals, Food Service, Transportation, and all other remaining staff members

Please Note:

- Teachers- To log on in the summer to complete these courses is voluntary, it is not required that you complete these training courses before the start of the 23-24 contract year. However, completion is required by October 2, 2023. SCECHs will be awarded to staff completing 100% of the courses by the October 2, 2023 deadline.
- Hourly Staff- Testing should be completed during your normal working hours. Time will be allocated by your direct supervisor to complete these training courses. *Additional hours or overtime will not be authorized.*

How to log on to the online training program:

1. How to log on to the online training program: Using your web browser, go to the web page <http://trschoools.mi.safeschools.com/login>
2. To access your assigned training, enter your username, which follows the following format: First and last name with no space EXAMPLE: John School would be JohnSchool
3. Your assigned course or courses will be listed on your personal SafeSchools home page under "Mandatory Training"
4. Select any course by simply clicking on the name of the course. The courses have audio so turn up your speakers if you wish to hear the narration. Complete all the training scenarios and the assessment to receive completion credit for the course.

If you have any questions or do not receive an email notification, please contact the district Human Resources Specialist at kblakley@trschoools.org