

Three Rivers Community School District, St. Joseph County  
Minutes of the Board of Education Regular Meeting  
Monday, September 18, 2023

Approved Minutes

The Regular Meeting of the Board of Education was called to order by Vice President Melissa Bliss at 6:01 PM.

Present: Linda Baker, Nichole Cover, Ross Daniels, Ben Karle, Erin Nowak

Absent: Julia Awe, Melissa Bliss

Administration Present: Nikki Nash, Nick Bryant, Melissa Frye, Jen Graber, Brian Leonard, Angie Tesman, Carrie Balk, Julie Bentley, Jason Bingaman, Amanda Fahnestock, Greg Rutten, David Soderquist, Matt Stofer, Nick VanDenBrink, Anthony Wolbert

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance.

Approval of the Agenda: Motion by Member Baker, with support from Member Karle, to approve the agenda as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Cover, Daniels, Karle, Nowak

Absent: Awe, Bliss

Discussion/  
Presentation: State Aid Note  
Angie Tesman, Director of Finance & Business, presented the Board with the details related to the resolution to approve the procurement of a State Aid Note in the amount of \$2,000,000 which will be voted on this evening. Board comments and questions were received and answered.

MiCIP, Spring and Fall Data

Jen Graber, Director of Curriculum & Instruction provided an overview of Spring 2022-2023 and Fall 2023-2024 testing data, as well as an explanation of MiCIP (Michigan Integrated Continuous Improvement Process). Board comments and questions were received and answered.

Building Presentations

Carrie Balk - Principal, TRHS, Amanda Fahnestock - Principal, Park Elementary & Dave Soderquist - Principal Hoppin Elementary all provided the Board with building level updates for each of their respective buildings. Board comments and questions were received and answered.

Athletic Complex Design Development

Nate Bosch of GMB provided the Board with an overview of some of the draft Armstrong Athletic Field updates. Board comments and questions were received and answered.

Superintendent Report: Strategic Plan Focus Areas

Nikki Nash, Superintendent, provided the Board with an overview of the Strategic Plan Focus Areas for each of the plan's six strategic priorities which were identified after the Administrative Team took a deeper dive into the plan.

Public Comment: Public Comment was offered and received.

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- State Aid Operating Notes Authorizing and Award Resolution: Motion by Member Cover, with support by Member Karle, to adopt the State Aid Operating Notes Authorizing and Award Resolution as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.
- Yea: Baker, Cover, Daniels, Karle, Nowak  
Absent: Awe, Bliss
- Uncommitted Assigned Fund Balance: Motion by Member Cover, with support by Member Daniels, to approve \$741,408 to be marked as unassigned funds pertaining to fund balance. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.
- Yea: Baker, Cover, Daniels, Karle, Nowak  
Absent: Awe, Bliss
- Consent Agenda: Motion by Member Baker, with support by Member Cover, to approve the Consent Agenda as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.
- Yea: Baker, Cover, Daniels, Karle, Nowak  
Absent: Awe, Bliss
- The Consent Agenda consisted of:
1. Approval of the August 21, 2023 Regular Meeting Minutes & September 5, 2023 Work Session Minutes.
  2. Approval of the August 1 - August 31, 2023 Accounts Payable Check Register dated September 13, 2023 totaling \$2,782,297.22.
  3. Approval of the Payroll Change Register for August dated September 15, 2023.
  4. Approval of Bond Invoice Payment Reports (Series I & Series II).
  5. Employee Appointments: Approval of the following new employee appointments:
    - Dorothy Brueck - Art Teacher, TRHS
    - Rasma Gertners - Special Education Teacher, Park & Hoppin
    - Alexandra Edlund - Guidance Counselor, TRHS
- Board Calendar: President Nowak reviewed upcoming events with the Board.
- Board Comment: Board comment was offered and received.
- Adjournment: Motion by Member Cover, with support by Member Daniels, to adjourn the meeting. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.
- Yea: Baker, Cover, Daniels, Karle, Nowak  
Absent: Awe, Bliss
- The meeting adjourned at 7:13 PM

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Respectfully Submitted,

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Ben Karle, Secretary Board of Education

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Lorie Camino, Recording Secretary